

VERNONIA SCHOOL DISTRICT 47J

1201 Texas Avenue
Vernonia, OR 97064

POSITION OPENING TEMPORARY INSTRUCTIONAL ASSISTANT

Date: February 24, 2020
Closing Date: March 4, 2020

MINIMUM QUALIFICATIONS:

Preferred experience with students with special needs. Must be Highly Qualified (Associates Degree or higher or 32+ hours of college credit) as per Federal Title I regulations.

POSITION STATUS:

This is a full time position for the remainder of the 2019-20 school year in the K-12 Structured Learning Center. Position to begin on or around Feb. 24, 2020 Rate of pay is per the Vernonia School District Classified Bargaining Agreement.

JOB RESPONSIBILITIES:

- Assist in the instruction of life skills students, including assisting with functional living and personal hygiene needs.
- Help correct assignments and record individual student progress on appropriate forms.
- Help maintain a proper classroom atmosphere by assisting in established discipline and behavior programs.
- Monitor and assist students in regular classroom work when appropriate.
- Help with duplication and preparation of instructional materials.
- Communicate effectively with students, staff, and parents.
- Assists the teacher in maintenance of accurate attendance records and student study.

APPLICATION PROCEDURE:

All other applicants will submit the following:

- ✓ Completed Application
- ✓ Letter of Interest
- ✓ Current Resume
- ✓ Letters of Recommendation (3)

Application materials to be submitted to:

Vernonia School District 47J
1201 Texas Avenue
Vernonia, OR 97064
Phone (503) 429-5891 Fax (503) 429-7742

Equal Employment Opportunity and treatment is practiced by Vernonia School district regardless of race, color, national origin, religion, gender, age, marital status or disability. These rights are protected by state and federal law and covered by local district policies and practices.